

SPECIAL MEETING
PLANNING/ZONING BOARD

SEILING CITY HALL

SEPTEMBER 5, 2024

6:15 PM

THE TOWN MEETINGS NORMALLY BEGIN AT @ 6:15 PM WITH THE PLANNING / ZONING BOARD MEETING. HOWEVER, AT ANY TIME, THE TOWN BOARD MAY RECESS ANY MEETING AND TAKE UP THE AGENDA FOR THE BOARD OF ADJUSTMENTS, PLANNING/ZONING COMMITTEE, TOWN OF SEILING, SEILING PUBLIC WORKS AUTHORITY, SEILING ECONOMIC DEVELOPMENT AUTHORITY, SEILING MUNICIPAL HOSPITAL AUTHORITY OR THE SEILING NURSING FACILITY AUTHORITY MEETINGS

ALL ITEMS ON THIS AGENDA, INCLUDING BUT NOT LIMITED TO ANY AGENDA ITEM CONCERNING THE ADOPTION OF ANY ORDINANCE, RESOLUTION, CONTRACT, AGREEMENT, OR ANY OTHER ITEM OF BUSINESS, ARE SUBJECT TO AMENDMENT, INCLUDING ADDITIONS AND/OR DELETIONS. THIS RULE WILL APPLY TO EVERY INDIVIDUAL AGENDA ITEM WITHOUT EXCEPTION, AND WITHOUT PROVIDING THIS SAME AMENDMENT LANGUAGE WITH RESPECT TO EACH INDIVIDUAL AGENDA ITEM. SUCH AMENDMENTS SHOULD BE RATIONALLY RELATED TO THE TOPIC OF THE AGENDA ITEM, OR THE GOVERNING BODY WILL BE ADVISED TO CONTINUE THE ITEM. THE GOVERNING BODY MAY ADOPT, APPROVE, RATIFY, DENY, DEFER, RECOMMEND, AMEND, STRIKE, OR CONTINUE ANY AGENDA ITEM. WHEN MORE INFORMATION IS NEEDED TO ACT ON AN ITEM, THE GOVERNING BODY MAY REFER THE MATTER TO ITS CITY/TRUST MANAGER, STAFF ATTORNEY OR THE RECOMMENDING BOARD, COMMISSION, OR COMMITTEE.

AGENDA:

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. APPROVE MINUTES OF THE REGULAR MEETING ON AUGUST 12, 2024:**
- 4. ADJOURNMENT:**

FILED ON THE 12th DAY OF AUGUST 2024 AND AGENDA POSTED ON THE WINDOW OF THE TOWN HALL SEPTEMBER 3, 2024 BEFORE 6:00 PM.


CLERK/TREASURER

"In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, familial status, sexual orientation, and reprisal. (Not all prohibited bases apply to all programs) To file a complaint of discrimination write to USDA, Assistant Secretary for Civil Rights, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, S.W., Stop 9410, Washington DC 20250-9410 or call toll-free at (866) 632-9992 (English) or (800) 877-8339 (TDD) or (866) 377-8642 (English Federal-relay) or (800) 845-6136 (Spanish Federal-relay). USDA is an equal opportunity provider and employer."

SPECIAL MEETING
TOWN OF SEILING
SEILING CITY HALL
SEPTEMBER 5, 2024

Immediately following the Planning / Zoning Board Meeting

THE TOWN MEETINGS NORMALLY BEGIN AT @ 6:15 PM WITH THE PLANNING / ZONING BOARD MEETING. HOWEVER, AT ANY TIME, THE TOWN BOARD MAY RECESS ANY MEETING AND TAKE UP THE AGENDA FOR THE BOARD OF ADJUSTMENTS, PLANNING/ZONING COMMITTEE, TOWN OF SEILING, SEILING PUBLIC WORKS AUTHORITY, SEILING ECONOMIC DEVELOPMENT AUTHORITY, SEILING MUNICIPAL HOSPITAL AUTHORITY OR THE SEILING NURSING FACILITY AUTHORITY MEETINGS

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AGENDA:

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. REVIEW REQUEST AND PRESENTATION OF GUESTS:**
- 4. CONSIDERATION OF THE CONSENT AGENDA:**
 - APPROVE MINUTES OF REGULAR MEETING ON AUGUST 12, 2024;**
 - APPROVE PAYMENT OF CLAIMS (\$) _____**
 - APPROVE COURT FUND PAYMENT OF CLAIMS (\$) _____**
 - APPROVE DARE FUND PAYMENT OF CLAIMS (\$) _____**
- 5. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA:**
- 6. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**
- 7. DISCUSS AND APPROVE FINANCIAL REPORT GIVEN BY R.S. MEACHAM:**
- 8. DISCUSS AND MAKE A DECISION CONCERNING AWARDDING THE WINNING BID FOR CONTRACT # 19419 CDBG 23 GRANT FOR STREET RESURFACING:**
- 9. DISCUSS AND MAKE A DECISION CONCERNING PIONEER FRANCHISE (*Right of Way*) AGREEMENT:**
- 10. DISCUSS AND MAKE A DECISION CONCERNING CERTIFICATE OF APPOINTMENT OF COMMISSIONERS FOR THE SEILING HOUSING AUTHORITY BOARD OF DIRECTORS EXPIRING TERMS: *Justin Archer
*Jeremy Perron**
- 11. DISCUSS AND MAKE A DECISION CONCERNING CONTRACTOR'S APPLICATION FOR PAYMENT REQUEST #4 - PROJECT # 8108.21 BY PARKHILL FOR THE SEILING BUSINESS PARK - WATER AND SEWER PROJECT IN THE AMOUNT OF \$162,456.45:**

12. DISCUSS AND MAKE A DECISION CONCERNING THE POLICE REPORT:

13. DISCUSS AND APPROVE THE TOWN ADMINISTRATORS REPORT:

- *Employee News
- *Appreciation Dinner Update
- *Sales & Use Tax Update

14. ADJOURNMENT:

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SPECIAL MEETING
SEILING PUBLIC WORKS AUTHORITY

SEILING CITY HALL

SEPTEMBER 5, 2024

Following the Town of Seiling Meeting

THE TOWN MEETINGS NORMALLY BEGIN AT @ 6:15 PM WITH THE PLANNING / ZONING BOARD MEETING. HOWEVER, AT ANY TIME, THE TOWN BOARD MAY RECESS ANY MEETING AND TAKE UP THE AGENDA FOR THE BOARD OF ADJUSTMENTS, PLANNING/ZONING COMMITTEE, TOWN OF SEILING, SEILING PUBLIC WORKS AUTHORITY, SEILING ECONOMIC DEVELOPMENT AUTHORITY, SEILING MUNICIPAL HOSPITAL AUTHORITY OR THE SEILING NURSING FACILITY AUTHORITY MEETINGS

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AGENDA:

1. CALL TO ORDER:

2. ROLL CALL:

3. REVIEW REQUEST AND PRESENTATION OF GUESTS:

4. CONSIDERATION OF THE CONSENT AGENDA:

**APPROVE MINUTES OF REGULAR MEETING ON AUGUST 12, 2024;
APPROVE PAYMENT OF CLAIMS (\$) _____**

5. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA:

6. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:

7. DISCUSS AND APPROVE FINANCIAL REPORT GIVEN BY R.S. MEACHAM:

8. DISCUSS AND MAKE A DECISION CONCERNING APPROVAL OF GAS PURCHASING CONTRACT WITH BLUEMARK:

9. DISCUSS AND MAKE DECISION CONCERNING ACCEPTANCE OF OWRA RIG GRANT #4 FOR THE WATER TOWER #1 REHAB: *(Up to \$100,000)*

10. DISCUSS AND APPROVE TRUST MANAGER REPORT:

***Employee News**


***Report on Lagoons**

***Utility Acct Updates**

Rig Grant #3 Update *(Excavator)

11. ADJOURNMENT:

**FILED ON THE 12th DAY OF AUGUST 2024 AND AGENDA POSTED ON THE WINDOW OF
THE TOWN HALL SEPTEMBER 3, 2024 BEFORE 6:00 PM.**



CLERK/TREASURER

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SPECIAL MEETING
SEILING NURSING FACILITY AUTHORITY
SEILING CITY HALL
SEPTEMBER 5, 2024

Following the Seiling Public Works Authority Meeting

THE TOWN MEETINGS NORMALLY BEGIN AT @ 6:15 PM WITH THE PLANNING / ZONING BOARD MEETING. HOWEVER, AT ANY TIME, THE TOWN BOARD MAY RECESS ANY MEETING AND TAKE UP THE AGENDA FOR THE BOARD OF ADJUSTMENTS, PLANNING/ZONING COMMITTEE, TOWN OF SEILING, SEILING PUBLIC WORKS AUTHORITY, SEILING ECONOMIC DEVELOPMENT AUTHORITY, SEILING MUNICIPAL HOSPITAL AUTHORITY OR THE SEILING NURSING FACILITY AUTHORITY MEETINGS

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AGENDA:

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. REVIEW REQUEST AND PRESENTATION OF GUESTS:**
- 4. DISCUSS AND MAKE A DECISION CONCERNING THE CONSENT AGENDA:
APPROVE MINUTES OF REGULAR MEETING ON AUGUST 12, 2024;
APPROVE SEILING NURSING FACILITY PAYMENT OF CLAIMS (\$) _____**
- 5. CONSIDERATION FOR ITEMS REMOVED FROM THE CONSENT AGENDA:**
- 6. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**
- 7. DISCUSS AND MAKE A DECISION CONCERNING THE NURSING FACILITY TRUST MANAGERS REPORT: *Elections Update**
- 8. DISCUSS AND MAKE A DECISION CONCERNING THE SEILING NURSING FACILITY ADMINISTRATOR EMPLOYMENT AGREEMENT:**
- 9. DISCUSS AND MAKE A DECISION CONCERNING PAYMENT OF INVOICE WITH JOHANNING & BYROM, PLLC WITH RESPECT TO THE SALES TAX ELECTION FOR THE SEILING NURSING CENTER (\$4,500.00):**
- 10. DISCUSS AND MAKE A DECISION CONCERNING THE PURCHASE OF A NEW ICE MACHINE FOR THE SEILING NURSING CENTER KITCHEN:**

The following is taken from the Seiling Nursing Center Advisory Board Agenda

- 11. DISCUSS AND MAKE A DECISION CONCERNING FINANCIALS FOR JULY 2024 INCLUDING THE TRANSFER OF SALES TAX FUNDS TO THE OPERATIONAL FUNDS IN THE AMOUNT OF \$40,000:**
- 12. DISCUSS AND MAKE A DECISION CONCERNING THE ADMINISTRATIVE REPORT:**
- 13. DISCUSS AND MAKE A DECISION CONCERNING INCREASE IN PRIVATE PAY IN THE NEAR FUTURE:**
- 14. REVIEW, DISCUSS AND MAKE A DECISION CONCERNING FIXING THE LEAK IN THE DINING ROOM CEILING:**
- 15. DISCUSS AND MAKE A DECISION CONCERNING THE BOARD AGENDA REQUESTS:**
- 16. DISCUSS AND MAKE A DECISION CONCERNING CERTIFICATE OF APPOINTMENT FOR MEMBERS OF THE NURSING CENTER BOARD OF DIRECTORS EXPIRING TERM: *Pat Dougherty**
- 17. DISCUSS AND MAKE A DECISION CONCERNING SEILING NURSING CENTER AUTHORITY 2024/2025 BUDGET:**
- 18. ADJOURNMENT:**

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SPECIAL MEETING
SEILING MUNICIPAL HOSPITAL AUTHORITY

SEILING CITY HALL

SEPTEMBER 5, 2024

Following the Seiling Nursing Facility Authority Meeting

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AGENDA:

1. CALL TO ORDER:

2. ROLL CALL:

3. REVIEW REQUEST AND PRESENTATION OF GUESTS:

4. CONSIDERATION OF THE CONSENT AGENDA:

APPROVE MINUTES OF REGULAR MEETING ON AUGUST 12, 2024;

APPROVE SEILING HOSPITAL *CHECK REGISTER* (\$) _____

APPROVE SEILING HOSPITAL SALES TAX ACCT. PAYMENT OF CLAIMS: (\$) _____

5. CONSIDERATION FOR ITEMS REMOVED FROM THE CONSENT AGENDA:

6. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:

7. DISCUSS AND MAKE A DECISION CONCERNING SMHA TRUST MANAGER'S REPORT:

The following is taken from the Seiling Municipal Hospital Advisory Board agenda

8. DISCUSS AND MAKE A DECISION CONCERNING FINANCIALS FOR JULY 2024:

9. DISCUSS AND MAKE A DECISION CONCERNING THE MONTHLY REPORTS:

Utilization Statistics- July 2024 Data

QAPI- July 2024 Data

Health Information Management Delinquencies

CNO Report

RHC Clinic Operations Report

CEO Report

Chief of Staff Report

- 10. DISCUSS AND MAKE A DECISION CONCERNING APPOINTMENT OF PROVIDER PRIVILEGES:**
 - *Thomas Engle, PA- 2-year appointment- Cohesive Staffing Locum Provider
 - *Sean Mills, NP- 2-year appointment- Cohesive Staffing Locum Provider

- 11. DISCUSS AND MAKE A DECISION CONCERNING THE FOLLOWING POLICY AND PROCEDURES:**
 - RHC-039 Sports Physicals
 - BSO-004 Self-Administered Drug Policy
 - CLP-006 Pain Screening, Assessment and Management
 - FMDR-002 Drug Room After-Hours Utilization Log
 - FMHP-028 HIPAA and Security Risk Assessment Tool
 - FMNR-013 Consent/Declination for Blood & Blood Products
 - FMNR-030 Patient Post-Fall Review
 - NRPR-001 Hypoglycemic Adult Management Protocol
 - NUR-009 Blood Product Administration
 - NUR-010 Emergency Release of Blood
 - Rehabilitation Services Policy Manual
 - Food & Nutrition Services Policy Manual

- 12. DISCUSS AND MAKE A DECISION CONCERNING SELECTION OF 2024 INSURANCE BROKER:**

- 13. DISCUSS AND MAKE A DECISION CONCERNING HOSPITAL EMPLOYEE INSURANCE PREMIUMS AND HOSPITAL CONTRIBUTION RENEWAL:**

- 14. DISCUSS AND MAKE A DECISION CONCERNING RECOMMENDATION TO THE SEILING HOSPITAL AUTHORITY TO ALLOW THE HOSPITAL ADMINISTRATOR TO HIRE FOR THE OPEN POSITION OF A FULL TIME COOK PER THE RULES SET FORTH IN THE SMHA HOSPITAL DECLARATION OF TRUST - Resolution 1993-4, Section 4.1 (d):**

- 15. DISCUSS AND MAKE A DECISION CONCERNING ATTACHMENT TO EXHIBIT B TO THE BLUE TRADITIONAL NETWORK PARTICIPATING HOSPITAL AGREEMENT (Swing Bed):**

- 16. DISCUSS AND MAKE A DECISION CONCERNING SEILING - SAINTS 1st PATIENT TRANSFER AGREEMENT:**

- 17. DISCUSS AND MAKE A DECISION CONCERNING ELECTRONIC CASE REPORTING (eCR) PARTICIPATION TERMS AND CONDITIONS WITH ASSOCIATION OF PUBLIC HEALTH LABORATORIES:**

- 18. DISCUSS AND MAKE A DECISION CONCERNING RENEWAL QUOTES FOR PROFESSIONAL LIABILITY AND GENERAL LIABILITY (PL/GL):**

- 19. DISCUSS AND MAKE A DECISION CONCERNING APPROVAL OF EXTENSION OF CURRENT PROFESSIONAL LIABILITY AND GENERAL LIABILITY (PL/GL) FOR 1 MONTH:**

- 20. DISCUSS AND MAKE A DECISION CONCERNING RENEWAL QUOTES FOR CYBER LIABILITY INSURANCE:**

21. DISCUSS AND MAKE A DECISION CONCERNING APPROVAL OF EXTENSION OF CURRENT CYBER LIABILITY INSURANCE FOR 1 MONTH:

22. ADJOURNMENT:

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SPECIAL MEETING
SEILING ECONOMIC DEVELOPMENT AUTHORITY

SEILING CITY HALL

SEPTEMBER 5, 2024

Following the Seiling Municipal Hospital Authority Meeting

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AGENDA:

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. REVIEW REQUEST AND PRESENTATION OF GUESTS:**
- 4. CONSIDERATION OF THE CONSENT AGENDA:**
APPROVE MINUTES FOR REGULAR MEETING AUGUST 12, 2024;
APPROVE PAYMENT OF CLAIMS (\$) _____
- 5. DISCUSS AND MAKE A DECISION CONCERNING ITEMS REMOVED FROM THE CONSENT AGENDA:**
- 6. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**
- 7. DISCUSS AND MAKE A DECISION CONCERNING FINANCIAL REPORT GIVEN BY R.S. MEACHAM:**
- 8. DISCUSS AND MAKE A DECISION CONCERNING TRUST MANAGERS REPORT:**
***Seiling Economic Development Advisory Board Update**
***Golf Tournament Update**
- 9. ADJOURNMENT:**

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